

Republic of the Philippines

Department of Education

Schools Division of Benguet



DIVISION MEMORANDUM

No. 39 s. 2024

24 September 2024

SDO PARTICIPANTS TO THE REGIONAL TRAINING ON EMERGENCY OPERATIONS CENTER (EOC) MANAGEMENT

To: Assistant Schools Division Superintendent Chiefs, SGOD and CID Concerned SDO Personnel

- 1. The DepEd Regional Office will be conducting a Training on Emergency Operations Center (EOC) Management for regional and schools' division office personnel at Hotel Tugos, Naguilian Road, Baguio City on October 1 3, 2024.
- 2. In emergency/disaster operations, the Emergency Operations Center (EOC) plays a vital role in facilitating the interoperability of the Incident Management Team and the Response Clusters. The EOC is the facility equipped with personnel and resources that serves as repository of information and main hub for coordination to support the management of an incident or planned event. In the DepEd response context, the Schools Division Office (SDO) and the personnel herein, are considered as the EOC during emergencies/disasters affecting Benguet schools.
- 3. In line with this, the following concerned offices/sections are required to attend the EOC Training to capacitate themselves on their expected roles and responsibilities during emergencies:

Administrative Services	Mahal T. Rifani	Admin Officer V
Finance Services	Florabel E. Buclay	Admin Officer V
Logistics	Florabel Balanon	Admin Officer IV
Planning	Jeanette I. Kiong	Planning Officer III
Information Management	Lorna M. Yaco	Div. Info Officer
Operations	Nerissa I. Barbosa	Div. DRRM Coordinator

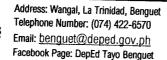
- 4. Participants are expected to confirm their attendance on or before September 25, 2024 at https://forms.office.com/r/TnKW7ywAyq. First meal is dinner of September 30, and last meal will be afternoon snack on October 3, 2024.
- 5. For information, guidance and compliance.

SALLY L. BANAKEN - ULLALIM, CESO V Schools Division Superintendent

Reference: Regional Memo 630, s. 2024





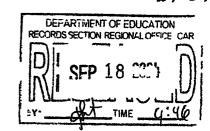








Republic of the Philippines Department of Education cordillera administrative region



17 September 2024

REGIONAL MEMORANDUM 630.2024

TRAINING ON EMERGENCY OPERATIONS CENTER (EOC) MANAGEMENT

To: Schools Division Superintendent All Others Concerned

- 1. This Office, through the ESSD will conduct a training on Emergency Operations Center (EOC) Management for region, division and school personnel on October 1-3, 2024 at Hotel Tugos, Naguilian Road, Baguio City.
- 2. The Emergency Operations Center (EOC) plays a vital role in all phases of emergency management. Given the frequent occurrence of hazards and conduct of big school events and activities, this training is designed to equip DepEd personnel with the skills to efficiently manage incidents, particularly when they escalate to a large scale.
- 3. Each Schools Division Office shall send 5 participants, preferably those assigned to perform DRRM-related work.
- 4. Board and lodging shall be charged against the Disaster Preparedness and Response Program (DPRP) Fund of the regional office while travel expenses shall be charged against local funds, while board and lodging shall be charged against the Disaster Preparedness and Response Program (DPRP) fund of the Regional Office, subject to the usual accounting and auditing rules and regulations. First meal shall be dinner of September 30, and last meal shall be pm snack on October 3, 2024. All participants shall confirm their attendance on or before September 25, 204 at https://forms.office.com/r/TnKW7ywAyq.
- 5. For queries, you may contact the DRRM focal through car.essd@deped.gov.ph or CP number 09338617514.
- 6. For the information and guidance.

ESTELA P. LEON CARIÑ EdD, CESO III
Director IV/Regional Director

ESSD/GCD/enm





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DepEd Tayo Cordillera



